

Achievements 2014

Membership organisations, especially those that aren't public-facing such as BUFDG, do much work 'behind the scenes', and as such it can often go unnoticed.

This summary of the group's activities during 2014 is to help raise awareness, and fill that gap.

Sector Recruitment

First up is recruitment. BUFDG helps its member organisations recruit staff. In 2014 we shared 1,225 sector job vacancies on our jobs page, sourced from jobs.ac.uk and your own websites, and provided HEIs with consultancy on the recruitment of 30 executive posts.

1225

**jobs
listed**

Membership Services

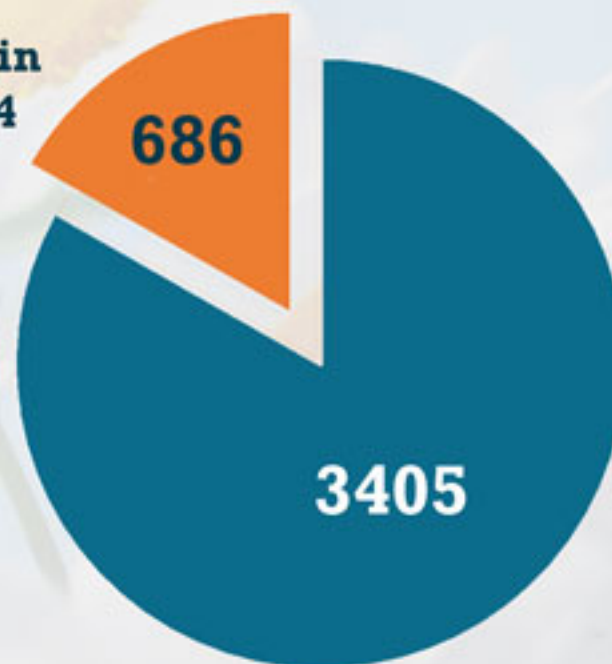
5 new members signed up during 2014: Richmond University, GSM London, IFS University College, BPP University, and Coleg Cymraeg Cenedlaethol (CCC). We now have 171 HEI members in total.



**new HEI
members**

2014 also saw 686 new members of staff join the network, and our total membership now stands at 4,091 HEI staff.

**new in
2014**



Events

BUFDG develops and runs face-to-face and online courses and events to meet the needs for training and development in the HE finance sector
In 2014 we hosted:

941

delegates

47

training
events

run at

103
%

delegate
capacity!

828

delegates

at

59

regional and
professional
group meetings

5

HEPA
e-learning
modules

41

institutional
subscribers

7

annual
conferences

covering tax,
procurement,
financial reporting
and more

Resources

BUFDG aims to support university finance directors and their teams by providing them with up-to-date information, analysis, advice, and comment on financial news, strategy and management in HE. In 2014 we wrote:

510

**news
articles**

50

**weekly
digests**

10

**monthly HEPA
news bulletins
in partnership
with LUPC**

25

**other publications including
brochures, reports, and
newsletters on topics such
as VAT, TRAC, managing risk,
fraud, and Scottish
Independence**

**In addition, we ran or facilitated 7
sector-wide surveys, covering areas
such as Audit, Procurement, Fraud,
and Student Accommodation**

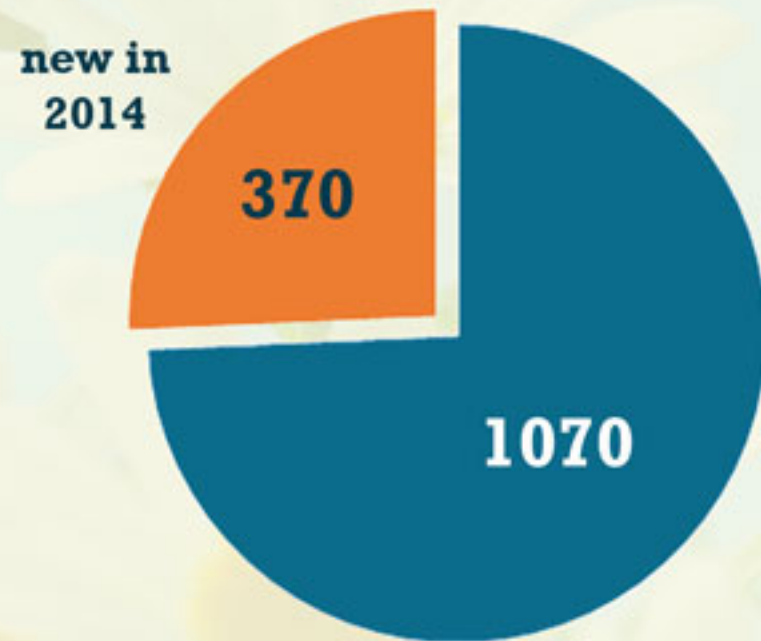
7

surveys



Resources: documents and discussions

The BUFDG documents area contains over 1,400 document resources. 370 new ones were added to the site this year



The website includes a discussion board for members to network and ask questions on key issues. In 2014 there were 2,272 forum posts in 11 different topic areas.



Websites

The BUFDG websites are a key tool for serving members. The BUFDG and HEPA websites had over 550,000 page views during 2014, up from 416,000 in 2013 – an increase of 25%.



In addition, the organisation launched three new websites, for the new SORP, for the umbrella PHES Ltd company, and for HESPA. It also implemented a new email system and an internal intranet to improve productivity.

Finally, in 2014 HEPA launched three web tools – the competency tool, the procurement journey, and the e-learning mini-site, while the BUFDG website saw three upgrade projects, including upgrades to the discussion boards, the resources section, and page structure.

NEW IN 2014

websites

3

email
system

1

intranet

1

HEPA web
tools

3

website
upgrades

3

Stakeholder work

An aim of the group is to catalyse partnership working in the sector in the best interest of all its members.

We support groups on matters of finance and funding, and look for opportunities to work in partnership to deliver value for the sector and avoid duplication.

In 2014 BUFDG Staff attended:

5

**external
conferences**

31

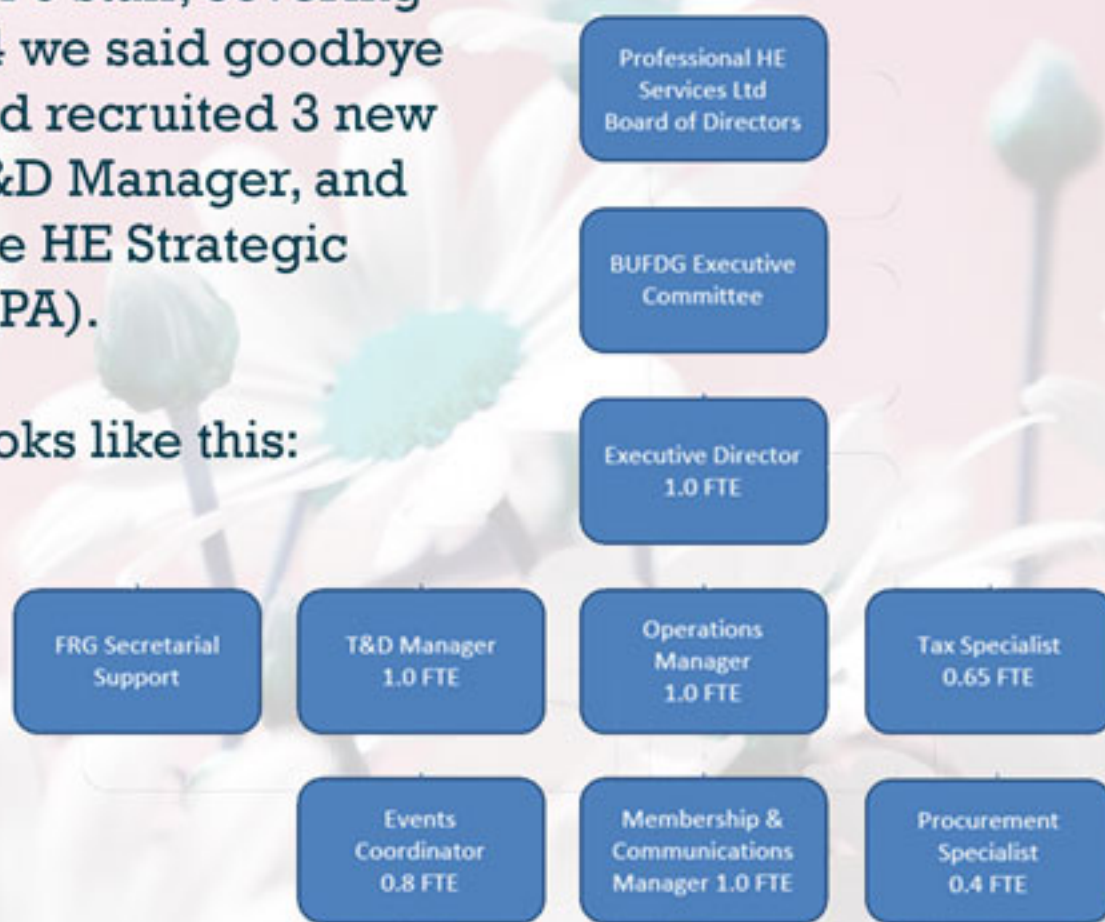
**stakeholder
meetings**

with organisations such as HEFCE, JISC, HESA, HMRC, and the Research Councils

Internal Activities

BUFDG is one organisation under the umbrella of Professional HE Services Ltd (PHES). PHES has a team of 6 staff, covering 4.8 FTE posts. During 2014 we said goodbye to two members of staff and recruited 3 new ones – a Tax Manager, a T&D Manager, and an Executive Officer for the HE Strategic Planners Association (HESPA).

The team structure now looks like this:



During 2014 we ran 4 internal team days and one Christmas dinner!